

RURAL ELECTRIFICATION AGENCY



REQUEST FOR QUOTATION

REQUEST FOR QUOTATION NUMBER: 0047070

The Rural Electrification Fund (REF) is inviting bids/quotations for the following goods/services:

GOODS /SERVICE(S) REQUIRED AND QUOTATIONS PRICE FORMAT

| DESCRIPTION OF MATERIAL/SERVICE | Unit | Qty | Unit Price (Excluding VAT) USD | Amount (Incl VAT) USD | Amount (Excl VAT) RTGSS | Amount (Incl VAT) RTGSS |
|---------------------------------|------|-----|--------------------------------|-----------------------|-------------------------|-------------------------|
| TONER 83A | EACH | 10 | | | | |

IMPORTANT INSTRUCTIONS TO BIDDERS

- **Dual pricing** in terms of Statutory Instrument (S.I) 185 of 2020-Bidders must quote their prices both in USD and the RTGS currency using the prevailing exchange rate.
- Bidders must state the exchange rate used. Attach proof from the bank without fail.
- Bids that use a nonexistent exchange rate shall be rejected as non-compliant.
- Payment shall be strictly in local currency at the prevailing exchange rate.
- The ZWS prices shall be used for purposes of tender evaluation.
- Bidders **MUST** state clearly whether they charge VAT or not.

The quotation must provide the following information/Attachments.

- ✓ Bid Price as per format above.
- ✓ Payment terms **must be clearly STATED**(Our preferred terms are 14 days after delivery)
- ✓ Indicate price validity (**must be STATED in days**) (at least 14 Days)
- ✓ Delivery period from date of official order (**must be clearly STATED**)
- ✓ Copy of a valid Tax Clearance Certificate from Zimbabwe Revenue Authority
- ✓ Copy of the Certificate of Incorporation
- ✓ **Attach proof of registration with Procurement Regulatory of Zimbabwe (PRAZ) with the relevant category. All suppliers to REF must be registered with PRAZ in terms of the law.**

SUBMISSION OF QUOTATIONS



All quotations must be sent through to the following email address **procurement@rea.co.zw** on or before the closing date and time clearly stating the Request for quotation number and closing date.

RFQ CLOSING DATE: 13 JANUARY 2022
TIME: 10:00HOURS

Late submissions will not be accepted.

The tender shall be awarded to the lowest bidder to specifications. REF reserves the right to amend tender quantities in line with budget resources. REF reserves the right to reject bids that are not compliant with the above requirements.

Magetsi Kumusha/Amagetsi ekhaya